

**look into** (type 3) investigate: *The police are looking into the painting's disappearance.*

**look up** (type 2) consult a reference book: *I couldn't find her number so I looked it up in the telephone book.*

**look up to** (type 4) admire/respect: *She always looked up to her grandmother because of her kindness and wisdom.*

**make out** (type 2) see with difficulty: *What does this word say? I can't make it out.*

**make up** (type 2) invent: *When he was a little boy he used to listen to the wonderful stories made up by his uncle.*

**pick up** (type 2) learn (informally): *She picked the language up by working as an au pair in a family.*  
**collect:** *Don't bother to take a taxi, I'll come and pick you up.*

**put down** (type 2) to make someone feel inferior through criticism: *Why do you always put him down? He'll never have any self-confidence.*  
to kill an animal to end its suffering: *The racehorse broke its leg so the vet had no choice but to put the animal down.*

**put off** (type 2) postpone: *I am afraid my mother is coming this weekend so we'll have to put off our game of tennis.*

**put through** (type 2) connect on the phone: *If you'd like to wait a moment I'll put you through to her extension.*

**put up** (type 2) give (temporary) accommodation: *I'm flying to London on Friday morning, do you think you could put me for the night on Thursday? I don't mind sleeping on the sofa.*

**put up with** (type 4) endure/tolerate: *I can't put up with your complaints any more, I'm leaving.*

**run out** (type 1) finish/consume: *Oh no, we've run out of coffee, I'll go to the shop and get some.*

**run over** (type 2) hit with a car/vehicle: *Drive slowly along here, you don't want to run anyone over.*

**set off** (type 1) start on a journey: *We loaded the car, got in and set off.*

**sort out** (type 2) organise, find a solution: *When the computer broke down it took an engineer ages to sort out the problem.*

**speak up** (type 1) speak louder: *Do you think you could speak up, the line is very bad.*

**split up** (type 1) separate when a relationship ends: *Have you heard? Gemma and Lionel have split up.*

**take after** (type 3) inherit a characteristic: *He is so stubborn, he really takes after his father.*

**take in** (type 2) to deceive: *Don't be taken in by her lies, she just wants to cheat you.*  
to give shelter to: *The farmer took the travellers in during the snowy weather.*

**take off** (type 1) (of a plane, rocket, helicopter) leave the ground: *The plane took off on time.*

(type 2) to imitate: *When he was at school he was good at taking off his teachers.*

**take over** (type 2) gain control: *They took the company over by buying over half the shares.*

**take up** (type 2) begin a new activity: *We're thinking of taking up German in the autumn.*

**tell off** (type 2) criticise/scold: *His mother told him off for being cruel to the cat.*

**talk over** (type 2) discuss: *He felt better for talking his problems over with his mother.*

**turn down** (type 2) refuse: *She eventually decided to turn the job offer down because the salary was too low.*

**work out** (type 2) calculate/arrive at a decision: *After a couple of hours they worked out that there was something wrong with the printer.*

## WORD-FORMATION

### Prefixes and suffixes

- 1 forming nouns  
people and professions  
-ant (assistant), -ee (employee), -ess (waitress),  
-er (builder), -ian (mathematician), -ist (novelist),  
-or (visitor)
- 2 other nouns  
-al (dismissal), -ance (abundance),  
-cy (consistency), -ence (confidence), -ful (handful),  
-hood (childhood), -ing (playing), -ion (addiction),  
-ism (symbolism), -ity (sensitivity),  
-ment (contentment), -ness (tiredness) -ship  
(directorship).
- 3 forming verbs  
-en (strengthen), -ise (privatise), -ify (modify)
- 4 forming adjectives  
-able (suitable), -al (logical), -ary (preliminary)  
-ful (shameful), -ed (painted), -ful (helpful),  
-ible (sensible), -ic (sarcastic), -ish (foolish),  
-ive (decisive), -ing (boring), -less (hopeless),  
-like (childlike), -ly (friendly), -ous (dangerous)  
-y (sunny)